Syllabus

1. Data about the program of study

1.1 Institution	Technical University of Cluj-Napoca
1.2 Faculty	Automation and Computer Science
1.3 Department	Automation
1.4 Field of study	Systems Engineering
1.5 Cycle of study	Bachelor of Science
1.6 Program of study/Qualification	Automation and Applied Informatics (English)
1.7 Form of education	Full time
1.8 Subject code	14.10

2. Data about the subject

2.1 Subject name	English Language 2				
2.2 Course responsible/lecturer					
2.3 Teachers in charge of applications	Assoc. Prof. Sonia Munteanu, Ph. D. Sonia.Munteanu@lang.utcluj.ro Lect. Cecilia Policsek, Ph. D Cecilia.Policsek@lang.utcluj.ro				
2.4 Year of study	1	2.5 Semester	2	2.6 Assessment *(E/C/V)*	C
2.7 Type of subject	*DF – fundamental, DD – in the field, DS – specialty, DC – complementary*				DC
	DI – compulsory, DO – elective, Dfac – optional				DO

3. Estimated total time

3.1 Number of hours per week	2	of which:	Course		Seminar	2	Laboratory		Project	
3.2 Number of hours per semester	28	of which:	course		Seminar	28	Laboratory		Project	
3.3 Individual study										
(a) Manual, lecture material and notes, bibliography										8
(b) Supplementary study in the library, online and in the field										0
(c) Preparation for seminars/laboratory works, homework, reports, portfolios, essays										10
(d) Tutoring										
(e) Exams and tests										4
(f) Other activities:										

3.4 Total hours of individual study (sum of (3.3(a)…3.3(f)))	22
3.5 Total hours per semester (3.2+3.4)	50
3.6 Number of credit points	2

4. Pre-requisites (where appropriate)

4.1 Curriculum	Completion of the subject English I
4.2 Competence	Knowledge of general English minimum B1+/B2 (CEFR)

5. Requirements (where appropriate)

5.1. For the course	N/A
5.2. For the applications	Class attendance is mandatory.

6. Specific competences

6.1 Professional competences	Communication in English in academic and professional contexts, at B1+/B2 level
6.2 Cross competences	Identifying roles and responsabilities within a team specialized in different areas, taking decisions and delegating tasks, by applying effective socializing and work techniques within teams.

7. Course objectives

7.1 General objective	Development of the ability to communicate in English, in technical professional contexts.
7.2 Specific objectives	After completing the seminar, the student will be able to: -- participate in meetings, work meetings and work activities, and express opinions, assessments, and recommendations within this framework; -- take notes on topics that belong to their area of expertise; -- read different types of technical documents and gather specific and general information; -- write and speak about their professional skills and needs, as well as about their professional development.

8. Contents

8.1 Lecture	No.hours	Teaching methods	Notes
N/A			
Bibliography *(mandatory bibliography which contains at least a bibliographical reference that belongs to the subject area, which is available in a number of copies that covers the students' needs).*			
8.2 Applications (seminar/laboratory/project)	No. hours	Teaching methods	Notes
1. Taking information from specialized texts (technical articles, product instructions, technical brochures, written messages, product evaluations, reports and proposals) and rendering it in a written and spoken format to an audience of specialists	2	Interactive teaching, work in teams/pairs,	The exercises and tasks will be selected

and non-specialists. Adjusting the message to the needs of the audience.		individual and group projects	based on the level of expertise of each group, for each topic
2. Presenting a product, process, event, or activity. Organizing information and structuring ideas.	2		
3. Expressing opinion, through writing and speaking, with regard to topics that belong to the professional area, or the workplace. Making suggestions.	2		
4. Understanding and formulating instructions.	2		
5. Understanding product technical specifications, goals and functions. Writing a short description.	2		
6. Complaining about the quality of the products or services. Writing a letter of complaint.	2		
7. Presenting pros and cons. Expressing different degrees of certitude. Providing information in order to support or invalidate an argument.	2		
8. Understanding and describing the steps of a process.	2		
9. Anticipating the development of events, highlighting major and minor trends, expressing objectives and plans	2		
10. Preparing a job-application file: the CV and the cover letter.	2		
11. Preparing the job interview. Research abilities (companies, advertisements, trends on the labor market) and communication (describing competence, skills and experience).	2		
12. Providing written and oral feedback regarding topics of technical and professional relevance. Answering questions and communicating with the audience.	2		
13. Written test	2		
14. Presentation of projects	2		

Bibliography

1.Boyle M. and L. Warwick (2018). *Skillful Reading & Writing*. Student's Book 4. London: Macmillan.

2.Craven, M. (2018). *Real Listening & Speaking 4.* Cambridge: Cambridge University Press.

3.Esteras, S. R. (2008) *English for Computer Users*. Cambridge: Cambridge University Press

4.Esteras, S. R. (2012). *Infotech. English for computer users*. 4th Edition. Cambridge: Cambridge University Press.

5.Glendinning, E. (2008). *Technology*. Vol. I-II. Oxford: Oxford University Press.

6. Grănescu , M. and S. Munteanu (2015). *Aspects of English Grammar in Technical Context*s, U.T.Press (Biblioteca UTCN)

7. Ibbotson, M. (2010). *Cambridge English for Engineering*. Cambridge: Cambridge University Press.

9. Bridging course contents with the expectations of the representatives of the community, professional associations and employers in the field

A better command of a foreign language will ensure a more flexible adjustment of the students to the labor market, as well as the access to individual professional development. The introduction to the specificity of the language of the students' area of specialization will lead to better research abilities in terms of the chosen profession.

10. Evaluation

Activity type	Assessment criteria	Assessment methods	Weight in the final grade
Course			
Seminar	Students are accepted to take the test only if they have attended 80% of the classes and completed all the assignments recommended for individual study.	Written test Oral assessment Porfolio	Written test 30% Oral assessment: 30% Assessment of portfolios: 40%
Laboratory			
Project			
Minimum standard of performance: The final grade is calculated if each component of the final assessment is completed to at least 60%.			

Date of filling in:		**Title Firstname NAME**	**Signature**
28.06.2023	Applications	Assoc. Prof. Sonia Munteanu, Ph. D.	
		Lect. Cecilia Policsek, Ph. D.	

Date of approval by the Department Board 29.06.2023	Head of Departament ..... Assoc. Prof. Ruxanda Literat, Ph. D.
Date of approval by the Faculty Council	Dean Prof.dr.ing. Liviu Cristian MICLEA